# Part B: Permission by Designated Authority to Carry out Research in Division/Laboratory

1. **Name of the Student:**
2. **Title of Thesis (proposed):**
3. **Summary of proposed research**[**1**](#_bookmark0) **:**

(Maximum 10 lines)

### Signature of the Students with Date Name & Signature of Guide with Date

**Date: Signature of Head of Division/Competent Authority at CI with stamp**

1. Detailed research proposal needs to be attached separately with PART-C of the form.

*Updated, August 2023*

**Part C: Recommendations of Standing Academic Committee**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Suggested composition of the Doctoral / Monitoring Committee** | | | | |
| **S. No** | **Composition** | **Designation** | **Name & Email Address** | **Signature**  **with Date** |
| 1 | Sr. Professor / Professor / Associate Professor | **Chairman** |  |  |
| 2 | Guide (HBNI Faculty) | **Convener** |  |  |
| 3 | Co-guide[2](#_bookmark1) (if any) | **Member** |  |  |
| 4 | Faculty member of the institute specializing in a domain encompassing the topic of research | **Member-1** |  |  |
| 5 | **Member-2** |  |  |
| 6 | One faculty member preferably from any  other CI or any other university/ institute in an allied domain as the topic of research | **Member-3** |  |  |
| 7 | Technology Adviser (if any) | **Invitee** |  |  |

### Additional Suggested Course Work (if any)

**………………………………………………………………………………………………………………………………..**

**……………………………………………………………………………………………………………………………….**

I have been intimated about the composition of my doctoral committee and additional suggested course work (if any).

### Date: Signature of the student

1. a) Co-guide should be either a faculty of HBNI or a faculty of any other institute with which HBNI has a MOU or designated as adjunct professor of HBNI.

b) Having a Co-guide is Mandatory in the case of guide has less than three years of service left. Co-guide will take over as guide in case of superannuation of guide (only if co-guide is a faculty of HBNI)

**Certification by Guide**

Certified that the total number of Ph.D. students registered currently under me is less than 4/6/8 as per HBNI guidelines. I have read ordinances on Ph.D. programme. I have taken the concurrence of Head of Division / Competent Authority to guide the Student and provide research infrastructure as needed.

### Date: Signature……………………….

**Name of Guide…………………. Academic Designation………..**

**Date: Signature of Chairman, Standing Academic Committee with stamp**

I have verified the particulars of the applicant as mentioned in the application form and found to be complete with all enclosures.

### Date: Signature of Dean Academic for Sciences with stamp

**MANDATORY ENCLOSURES FOR STUDENT PRECRIBED FOR COURSE WORK OF 60 CREDITS**

Self-attested photocopy of course work Mark Sheet

### To:

**Dean, HBNI**

**[3](#_bookmark2)Check List for submission of documents with Ph.D. application form for enrolment**

**(For students who are not employees) (Tick as applicable)**

* + Students prescribed for 24/60 credit courses (Part-A of enrolment forms should be submitted at the time of entry to academic program. Part-B & Part-C should be submitted after the completion of course work with the course work marksheet)

OR

* + Other students (Part-A, B & C of enrolment forms should be submitted at the time of entry to academic program)
  + Self attested photo pasted (signature across the photo)\*
  + Self attested copy for proof of Date-of-Birth\*
  + Self attested copies of Mark Sheets & Degree Certificates from Class XII onward.
  + Self attested copy of Aadhaar, if number is provide in Part-A.
  + Self attested copy of relevant certificate (eg. marriage certificate) if name is changed\*
  + Self attested copy of marksheet of completed course work as per suggestion of standing academic committee#
  + Minimum 50% in all subjects & minimum 60% in aggregate (a declaration)#
  + Research Proposal#
  + For CI & Non-CI Employee Student, Self attested copy of the mark sheet of completed course works pursued as per suggestion of standing academic committee$
  + Enrollment Fee (DD of Rs. 10,000/- in favour of *Accounts Officer, HBNI* payable at Mumbai)

### Online Bank Transaction ID / Ref. No. :

\*Enclosures with Part-A

#Enclosures with Part-C

$To be submitted on completion of the course work

(Name & Signature of the Candidate with Date)

Note: Submission of ‘entry level qualifying degree certificate’ to join Ph.D. programme is mandatory. If certificate is not received yet, submit a copy of provisional degree certificate or a letter issued by Registrar/Controller of Examination regarding completion of the Academic programme.

3To be attached with the enrolment form